

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on Thursday, September 3, 2020 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:05 am

**PRESENT:**

S. Ashfield, Director of Operations	Town of Comox
M. Rutten, General Manager of Engineering Services	CVRD
M. Imrie, Manager of Wastewater Services	CVRD
Z. Berkey, Engineering Analyst	CVRD
K. Douville, Finance	CVRD
J. Boguski, Engineering Services Assistant/Recording Secretary	CVRD

**ITEMS:**

**Management report**

The committee reviewed the August 2020 Comox Valley Sewage Management Advisory Committee management report and staff provided updates.

**Minutes**

The committee reviewed the minutes of the July 30, 2020 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

**Draft staff report: Budget Amendment for Beach Replenishment Work along Forcemain**

Zoe Berkey provided an overview of the staff report.

Advisory comments:

There were no comments or questions from the advisory committee.

**Comox Valley Sewerage System flows reports**

The committee reviewed the July 2020 Comox Valley Sewerage System flows reports.

Beginning August 1<sup>st</sup>, Simon Crescent lift station pump hours will be used to record the Simon Crescent and Connemara flows, eliminating the need to separate Simon Crescent and Connemara on the sewage flows report.

**Municipal Service/Project Updates**

No updates were provided.

**NEW BUSINESS**

None.

**GENERAL:**

The next Sewage Management Advisory Committee meeting will be held on Thursday, September 24, 2020 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay.

**TERMINATION:**

The meeting terminated at 9:14 am.

Recorded by:

Certified correct:

***J. Boguski***

***M. Rutten***

---

J. Boguski  
Engineering Services Assistant/Recording  
Secretary

---

M. Rutten, P. Eng.  
General Manager of Engineering Services